

1 Venue, Dates & Timings

INTEC 2015, TOOLEX 2015 and INDUSTRIAL AUTOMATION EXPO 2014 will be held from 5th to 9th June 2015 at CODISSIA TRADE FAIR COMPLEX, G.V.Fair Grounds, Avinashi Road, Coimbatore - 641014, India, Phone: +91 422 2222396, 2222397 Fax: +91 422 2222131

Business Visitors - 10.30 am to 5.00 pm

Exhibitors - 10.00 am to 6.00 pm

Last Day - Fair closes at 4.00 pm

2. Basic facilities

A built up stall includes pre fabricated octonorm system, wall to wall carpet, fascia name board, one information table, two chairs, three spot lights, one 5 amps plug point and a dust bin.

3. Electricity Usage:

(Note : 5 amps plug point is to be used only to power electronic gadgets. If it is used to run other equipments, minimum 1 kw is charged.

STALL CHARGES, ADDITIONAL SERVICES & CHARGES

1. Stall Charges

Rate per Sq. Mt.
(US \$)

1.1 Air-Conditioned Hall

(Hall A, B, C & E)

Built-up Stalls \$ 325

Bare Space (Min 30 SQM) \$ 300

1.4 Vantage position

Stall charges will be extra for vantage positions colour coded

i. For **BLUE** : 30% Extra

ii. For **YELLOW** : 20% Extra

iii. For **GREEN** : 15% Extra

3. Indian Agent / Distributor of Foreign Products

Indian agent / Distributor of Foreign products must apportion a minimum of 5 Sq. Mtr. space or double the space occupied by the exhibit (whichever is higher) displayed by their foreign principal in their stalls. Payment for the space so apportioned is payable as per the stall charges rates applicable for Foreign Exhibitors in US\$ only.

4. Additional Service Charges

4.1 Electrical Power

Single Phase 220V AC, 50 Hz

Three Phase 415V, 50Hz

- Power required by the exhibitor will be made available at the extra cost as follows:
- The above charges include wiring upto the main switch board provided in the stall and are valid for the requirements received upto 15th May 2014.
- Additional lighting & power for same would be charged extra.
- Requirements for any new or additional loads received from 16th May 2014 charges will be extra on the above by 50%

Cost of Power

US \$

On connection load / requested load whichever is higher \$ 125
(Subject to a minimum of 1 KW) per KW

4.2 Compressed Air - 100 PSI

Compressed air connection will be provided at an extra of \$ 750
Per connection

4.3 Water

Charges per connection will be \$ 500
Per Connection

4.4 Security

The organisers will provide round the clock service for the general surveillance of the Trade Fair Complex. If required, exclusive security guards can be provided at extra charges during installation and removal of exhibits.

4.5 Exhibits Handling

The services of Cranes and Forklifts through authorised contractors will be available at extra cost. This cost has to be settled directly with the contractor.

5 Bank Account Details:

- City Union Bank Ltd, Ramnagar Branch, Coimbatore 641009.
- Branch Code : 034
- Account No : CA510909010006866
- IFSC Code : CIUB0000034
- Account Name : INTEC 2015

6. Service Tax

Service Tax @ 12.36% will be applicable.

7. Application for Participation

The exhibitor must make application on enclosed Stall Reservation Form (Form A), which involves acceptance of Trade Fair Rules & Regulations.

8. Payments

- 8.1 All payments towards any charges should be made through RTGS in favour of INTEC 2015.
- 8.2 100% Payment on Stall Charges for all additional service charges should be made along with application form.
- 8.3 No application will be entertained without 100% payment.
- 8.4 Entry of Exhibits will be permitted only after making 100% payment for all charges.

TERMS AND CONDITIONS

1. Stall Allotment

The allotment of stall will be made strictly on "First come First served" basis and will be decided by the Organisers.

2. Cancellation

Failure to make payments as per schedule would render cancellation of stall booking / allocation and no refund will be made. Cancellation of participation is not permitted

3. Transport Documents

Participants shall take care to see that the transport documents of exhibits are full and complete to satisfy the statutory requirements of sales tax, central excise and customs to avoid any difficulties en route. The exhibits should be consigned in the name of the participants themselves or their local agents and not in the name of the organiser.

4. Entry of Exhibits

- Exhibitor registration and Entry of Exhibits will be permitted only after making 100% payment for all charges.
- Exhibit entry gate will be closed by 06.00 pm on 3rd June 2015 and there after no exhibits will be allowed inside.
- Exhibits arriving after 06.00 pm on 3rd June 2015 will be allowed inside only after 07.00 pm on 5th June 2015 with prior permission of the organisers.

5. Exhibits In - Exhibits Out

Authorised representatives of the Exhibitor should be present at the time of entry of exhibits at the venue.

5.1 Arrival of Exhibits at Site:

Exhibits weighing 1 to 10 tonnes & above **31st May 2015 to 1st June 2015**

Exhibits weighing below 1 tonne **2nd June & 3rd June 2015**

5.2 Installation of Exhibits

Shell Scheme can begin installation of exhibits from 3rd June 2015 and the same must be completed on 4th June 2015 before 5 pm.

6. Closure of Fair

On the day of completion of the fair, heavy vehicles with capacity above one ton will be permitted inside only after clearance of smaller vehicles. Mobile crane entry will also be permitted only after the small vehicles move out.

1. Ticket Counter will be closed at 4 PM
2. Fair will close for Public at 05.30 PM
3. Participants can collect their Clearance Certificates from the Help Desks of their respective halls from 5 PM onwards
4. Hand carriable items will be allowed to move out between 06.00 to 09.00 PM
5. Vehicles will be allowed inside the ground from 07.00 PM onwards
6. Vehicles will be allowed inside the Halls after 09.30 PM

7. Security

The Organisers will provide round the clock security for the general surveillance of the Trade Fair Grounds.

If required, exclusive security guards will be provided at extra charges during installation and removal of the exhibits.

8. Seminar Hall (Air Conditioned)

Halls are available at extra charges. Unique opportunity to sell your product and services. Technology Promoters can have their video, audio presentation and technical talk. Halls are booked on "First Come-First served" basis.

9. Fair Directory

The organisers will release the exhibition Directory giving the following information

- Name and Addresses of various Exhibitors
- List of products exhibited
- Layout plan showing position of various stalls
- For advertisement in the fair directory, use the Advertisement Order Form.

10. Insurance

All the participants are advised to arrange for comprehensive insurance for their exhibits at their own cost.

11. Sales

Sale of any product in the fair premises will be subject to the Rules & Regulation of the government of Tamil Nadu and the Central Governments as the case may be.

12. Exhibitor Entry Passes

Each exhibitor shall receive two free exhibitor entry passes for stalls upto 16 sq.mtrs. One additional free pass shall be issued for each additional 10 sq.mtrs. Additional passes can be obtained at extra cost.

Invitee Business Visitor Passes would be provided for mailing to their business prospects.

Vehicle Identification Passes will be issued for parking the vehicles in the parking area.

There are strict parking restrictions around the venue.

13. Advertising in Fair Venue

1. Printed matter and advertising material may be displayed / distributed only in their own stall and not in the hall gangways or outside the exhibitions hall.
2. Moving, acoustic advertising and music are prohibited. The organisers shall be entitled to intervene and discontinue or remove the equipment in case of disturbance.

14. Photographs and films

Organisers have exclusive right to take photographs and films of the exhibition stands. Prior permission of the Organisers will be essential for taking photographs and films by Exhibitors for areas other than their own stands.

15. Force majeure

Under the conditions of Force Majeure which also include strike, bandh, natural calamities and other events and decision beyond the control of the organisers, the organisers are entitled to alter the dates, duration or cancellation of the entire fair. In the event of cancellation of the fair, the participation charges will be refunded after deduction of the costs already incurred by the organisers.

At no cost cancellation is allowed. No refund will be done to the participant.

16. Limit of Liability

The organisers are not liable in any form for any loss or damage to Exhibitors property at the exhibition site or injury to their personnel and visitors.

17. General

1. Participants shall use the space only for exhibition purpose & not for cooking, staying or washing
2. The decision of the Chairman, INTEC 2015 will be final and binding in regard to enforcement of these rules & regulations as laid down by the organisers.
3. The organisers reserve the right to alter the floor plan / Lay-out, Allot / Reject the stall / Application / Conditions.
4. Product Demonstrations if any should be held with sufficient safety measures. Demonstration should be so arranged that Metal Burrs, Concrete, Wood and other scrap emanating out of demonstration should not fly and pose hazard to anyone. Exhibitor should conduct demonstration inside transparent enclosure and ensure that the waste be collected within the allocated stall space only. The exhibitor will be solely responsible for collection and cleaning of waste collected from the demonstration.
5. All display items should be positioned within the allocated stall space only. Any violation from this will not be entertained and the organizers reserve the right to close the stall.

18. Handling Facilities

The Services of Cranes and Forklifts through authorised contractors will be available at extra cost if required

The participant must mention in the application form the details of weight of the exhibits to be handled. This cost has to be settled directly with the Contractor.

19. Jurisdiction

All disputes are subject to Coimbatore jurisdiction.